



Career Goals

Having worked in a variety of fields and positions, and having once been told I was truly a Jack-of-all-trades, I now look for a place to focus these talents and abilities into one career path, to excel as a team player, and as a leader. I can do "anything" and I look for the place where I can permanently plant myself to become a long-term asset and problem solver to those I serve.

Leadership & Strengths

Focused on character and integrity, constantly learning detail oriented, excellent abilities in documentation, reports design, writing; strong mentoring and teaching skills; good work ethics, a good organizer, good with projects, dependable ...

Good mechanical and technical mind, operate various equipment, operating systems, software, with little or no training, self-taught in many areas ...

Testimonial

I learn fast, I pick things up quickly, and I've developed the art of walking into a situation blind, and after

learning the facts and situation, I can isolate the problem(s) and implement practical corrective actions.

I believe in people, in character and integrity, and I support empowerment: I bring out the best in the folks that I work with.

Personal Note

I don't mind starting at "ground level" if that's what it takes ... I want a position where I can take all of these different talents and abilities and apply them towards a career with a particular company.

I don't mind travel, or being "on-call". I am a hard, conscientious worker. I am virtual and ready for travel.

I've specialized in the IT and technical fields for years, but find I can do anything! Tell me what problems you have that you cannot seem to solve and give me a chance to prove myself.

Qualifications

UNIX & LINUX Admin – extensive experience in UNIX and LINUX systems configuration and administration, with detailed understanding in filesystems and kernel processes, physical and virtual terminal configuration, NFS, samba, printer spooling, media mounting, partitioning, and backup systems. User management, profile configuration, multi-system administration. Extensive experience with workstation configuration, KDE, Gnome, OpenOffice, support resource development, etc.

Windows Server Admin – considerable experience with Windows servers configuration and administration, with extensive experience in files sharing, group permission management, and workstation imaging. Active Directory, Exchange, MS Proxy, and Small Office server experience. Windows workstation design/setup, backup management, GHOST imaging, and support. Microsoft Office trainer and support qualified. Help Desk, PC Support, and overall Network Admin. data duplication, print servers, etc. ###print servers, multiple server consoles, rack-mount equipment, routers, wireless routers, networking, power backup systems, and remote server operations; VMWare utilization & setup, etc.

Data Center / Admin – server management, backup administration, cooling system experience, tape backup cilos, routers, wireless networking, rack mounting equipment, multiserver consoles, VMWare Server, printer server management, file services, power systems and remote access, VPN, and dial-up. Consulted businesses in server solutions, server room designs, problem solving, network and equipment documentation (disaster preparedness), software applications, website planning and design; etc.

Software Support – all of the various Microsoft Office Suites, 2003 Professional, and 2007. MS Word: word processing, writing, manuscript and manual designs; MS Excel: standard spreadsheet design, network and hardware equipment documentation design expert, tabular detailed spreadsheets, and office forms design; MS Publisher: newsletters, flyers, brochures, and marketing logos and trademarks; MS Outlook: email management, email signatures, tasks, calendars, resources management, notes, and syncing with various PDA types to include Palm devices, iPhones, Blackberry, etc; MS Visio: floorplan and layout design and documentation, network cloud planning; etc.

also Marketing and website design – web site designer, public relations ads, articles, blogging, newsletters, writing, technical writing, training materials, public speaking, powerpoint presentations, specialist in Microsoft office suite apps, photographer ...

Education

- Minnesota Bible College (degree: B.S. Biblical & Theological Studies)
- Texas Real Estate Institute, Real Estate Academies/Texas, State Bar Exam, Austin Institute of Real Estate
- Austin Community College – business management & leadership
- Community College of the Air Force
- Texas State Technical Institute
- Angelo State University
- USAF/USAFR – leadership & management, public speaking

Achievements / Awards

- State Finalist in Sales Presentation competition
- Top in department - Customer Service Excellence Award (Dell)
- Specialist in dealing with "hot customer" issues (Dell) - chosen to head up the department
- Outstanding Performance - Modem Issues (Dell) - lead first notebook support group
- Poets Award - Writing (article on "Patriotism" - published)
- Server Documentation Award: Most Thorough ("best I've ever seen") (RE/MAX)
- Most Innovative Award (for remote "Work At Home" proposal at Dell)
- Deemed "Truly A Jack-Of-All-Trades!" - Sr. Director Steve Smith (Dell)
- "Fast Learner!" - mastered newly released MS Proxy Server - no training, 1st in the city! - Neil Iscoe (EDS)
- Excellent Maintenance Coordinator – maint supv for over 24 complex aircraft (35TFG/George AFB, CA)
- Promoted to Squadron Leader in Tech School – "I wish I had more like him!" (Biloxi AFB, MS)
- Top Student Leader (*best in squadron*) – "I'll stand behind his decisions any day!" (Biloxi AFB, MS)
- Award of Excellence: Communications - highest rating in performance review (Bergstrom AFB, TX)
- Customer Service Excellence – sales/support of various satisfied clients (NEXTEL – Austin, TX)
- Inventory System Automation – provided large-scale inventory management system for USAFR deployment